

To : Ramada Hotel Kowloon
 Attention : Irene Lo – Assistant Director of Sales - Corporate
 E-mail : adoscorp@ramada-kowloon.com.hk
 Fax Number : (852) 2721 8022 / (852) 2311 6000
 Subject : **HKMS 25th Anniversary Conference on East Asia & Western Pacific**
Meteorology and Climate

Dear Sir,

Ramada Hotel Kowloon is pleased to offer a Super-Save Rate at **HK\$800*** for single/double occupancy which subject to 10% service charge per room per night under Superior room category & **HK\$60** per person per meal of buffet breakfast for those guests who join the captioned conference held by HKMS for coming November 2013. For reservation, please fill in the reservation form as below and return to us for confirmation.

* *Kindly make the reservation on or before **1 October 2013**. All reservations are subject to room availability and hotel's confirmation.**

Part I – To be completed by accommodation application Date: _____

{ } *Reservation* { } *Adjustment* { } *Cancellation*

Guest Name : _____

Arrival Date : _____ **Arrival Flight** _____

Departure Date : _____ **Departure Flight** _____

No. of room (s) : _____ **Breakfast (s)** _____ (pax) **Special Request(s)** _____

Airport Shuttle Bus : Yes () **HK\$90 per trip per person** (*one day in advance*) No ()

Credit card Number : _____ **Expiry Date** _____

For Guarantee Purpose *Cancellation only accepted 7 days prior to arrival, otherwise one night room rental will be charged as penalty*

Name of Application : _____ **Signature** : _____

E-mail : _____ **Fax** : _____

Part II - To be completed by Hotel

{ } **Reservation Accepted** { } **Reservation Rejected / Reason** _____

Room Rate : _____ **Remarks** : _____

Signature: _____ **Date** : _____